

AIP reference Code 1	Programs/Projects/Activity Description 2	Major Final Output 3	Performance/Output indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	Total 9
	Personnel Services				18,879,789.04			
	Maintenance and Other Operating Expenses							15,581,850.00
	Regular Maintenance and Other Operating Expenses (MOOE)					4,464,850.00	190,000.00	4,654,850.00
	Employee Awards &N Incentives Program					3,677,000.00		3,677,000.00
	Human Resource Management & Dev't Program (DTP)					5,000,000.00	450,000.00	5,450,000.00
	Continuous Quality Improvement Program					1,300,000.00		1,300,000.00
	Occupational Safety & Health					500,000.00		500,000.00
	PHRMDO Services Program addresses the need for learning and knowledge, skills attitude. It aims to prepare employees for progression and to make them competent and productive.	Management and Administration Services						
	Facilitate Recruitment, Selection and Placement		No. of recruited, selected and placed	Recruitment, Selection and Placement Services		550,000.00		
	Facilitate records management services		No. of request	Records management Services		350,600.00		
	Facilitate Employee Payroll. Leave Administration & Benefits Services		No. of payroll prepared No. of leave updated	Employee Payroll. Leave Administration & Benefits Services		347,000.00		
	Facilitate the conduct of meetings, trainings that the PHRMDO undertakes(AO,CCHRMP, ISO,HRMPSB and other HR		No. of meetings	12 meetings conducted		684,000.00		

	<p>Mechanisms)</p> <p>Facilitate Learning and development services</p> <p>Facilitate conduct of People Management Webinar/ Seminar</p> <p>Basic Computer Course (MS Word, Excel, Powerpoint)</p> <p>Conduct of Public Service Ethics and Accountability Webinar/ Seminar (PSEA)</p> <p>Basic Customer Skills (BCSS) Seminar/Webinar</p>		<ul style="list-style-type: none"> • No. of People Management Webinar/ Seminar conducted = 1 • No. of Male & Female employees benefited the program Male = 25 Female = 25 • No. of Basic Computer Course (MS Word, Excel, Powerpoint) Webinar/ Seminar = 50 • No. of male and female Male = 25 Female = 25 • No. of PSEA Webinar/Seminar Conducted = 4 • No. of Male & Female employees benefited the program Male = 100 Female = 100 • No. of BCSS Webinar/Seminar Conducted = 4 • No. of Male & Female employees benefited the program Male = 100 Female = 100 	<ul style="list-style-type: none"> • Webinar/ Seminar on People Management conducted= 1 • Seminar conducted for 30 Supervisors and 20 Administrative Officers • Webinar/ Seminar on Basic Computer Course (MS Word, Excel, Powerpoint) conducted= 1 • PSEA Webinar/Seminar conducted = 4 Produced 100 male and 100 female employees who are aware of their public accountability and who observe and practice ethical standards in public service • BCSS Webinar/Seminar conducted = 4 Produced 100 male and 100 female employees who are oriented about basic customer service 		<p>2,531,250.00</p> <p>164,250.00</p> <p>48,000.00</p> <p>88,000.00</p> <p>88,000.00</p>		
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	<p>Human Resource Information System (HRIS) Orientation</p> <p>Facilitate conduct of Webinar/ Seminar on Advanced Computer Operation</p> <p>Facilitate Conduct of Leadership Succession Training Webinar (series)</p> <p>Facilitate conduct of Effective Office Management Webinar/ Seminar</p>		<ul style="list-style-type: none"> • No. of HRIS Webinar/Seminar Conducted = 4 • No. of Male & Female employees benefited the program Male = 100 Female = 100 • No. of Webinar/ Seminar on Advanced Computer Operation Conducted=1 • No. of male and female employees participants Male = 25 Female =25 • No. of Leadership Succession Training Webinar Conducted = 2 • No. of Male & Female employees benefited the program Male = 25 Female = 30 • No. of Effective Office Management Webinar/ Seminar Conducted = 1 • No. of male and female participants 	<ul style="list-style-type: none"> • HRIS Orientation conducted = 4 Produced 200 male and female employees which are oriented in the HRIS. • Webinar/ Seminar on Advanced Computer Operation conducted = 1 Computer literacy among 25 male and 25 female employees enhanced • Leadership Succession Training Webinar Conducted = 2 Trained and equipped 25 male and 30 female potential employees/ Section and Division Heads with supervisory/ managerial skills, judgment, and know-how to best prepare them for leadership succession opportunities • Effective Office Management Webinar/ Seminar conducted = 1 Enhanced the management skills of 25 male and 25 female Administrative 		<p>22,500.00</p> <p>48,000.00</p> <p>164,250.00</p> <p>60,000.00</p>		
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	Conflict Management Training	<ul style="list-style-type: none"> Male = 25 Female = 25 No. of Conflict Management Webinar/ Seminar = 50 No. of male and female <ul style="list-style-type: none"> Male = 25 Female = 25 	<ul style="list-style-type: none"> Officers Webinar/ Seminar on Conflict Management conducted= 1 	60,000.00		
	Facilitate conduct of Gender Sensitivity Training (GST)Webinar	<ul style="list-style-type: none"> No of GST conducted = 2 No. of male and female participants <ul style="list-style-type: none"> Male = 50 Female = 50 	<ul style="list-style-type: none"> GST activities facilitated = 2 50 male and 50 female employees participated/ attended the GST 	22,350.00		
	Facilitate the conduct of Supply and Inventory Management Seminar/Webinar	<ul style="list-style-type: none"> No of Supply & Inventory Mgt. Seminar conducted = 1 No. of male and female participants <ul style="list-style-type: none"> Male = 50 Female = 50 	<ul style="list-style-type: none"> Supply and Inventory Management conducted Enhanced the knowledge and skills of 50 male and 50 female Supply Officers when it comes to managing the office supplies and inventory 	44,850.00		
	Facilitate conduct of Quality Construction Management and Foundation Design and Analysis Webinar/Seminar(<i>Buildings, Roads, Bridges</i>)	<ul style="list-style-type: none"> Quality Construction Management and Foundation Design and Analysis Webinar/Seminar facilitated = 1 No. of PLGU male and female civil engineers attended <ul style="list-style-type: none"> Male = 25 Female = 25 	<ul style="list-style-type: none"> Quality Construction Management and Foundation Design and Analysis Webinar/Seminar conducted = 1 Knowledge and skills among the 25 male and 25 female Civil Engineers on quality construction management and structural foundation enhanced 			

	<p>Seminar-Workshop on Cloud Technology/ Cloud Computing</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar Workshop on Cloud Technology Computing Conducted=1 • No. of male and female employees participants Male = 25 Female =25 • No. of Webinar/Seminar on Pre-Retirement conducted = 1 • No. of male and female participants Male = 25 Female = 25 • No. of English Proficiency Refresher Course = 50 • No. of male and female Male = 25 Female = 25 <p>No. of Leave Administration Course for Effectiveness (LACE)</p> <ul style="list-style-type: none"> • No. of male and female Male Female 	<ul style="list-style-type: none"> • Webinar/ Seminar Workshop on Cloud Technology Computing Conducted = 1 • Computer literacy among 25 male and 25 female employees enhanced • Webinar/ Seminar on Pre-Retirement conducted = 1 Knowledge and skills among 25 male and 25 female employees of retiring age on retirement benefits enhanced. • Webinar/ Seminar on English Proficiency Refresher Course conducted= 1 • Attendance to Leave Administration Course for Effectiveness (LACE) Attended = 1 25 male and 25 female employees who are able to discuss the rationale of leave benefits for 	<p>48,000.00</p> <p>60,000.00</p> <p>59,500.00</p> <p>40,000.00</p>			
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	<p>Training on Peer Counseling</p> <p>Conduct of Symposia Activities (Webinar)</p> <p>Facilitate the conduct of Strategic Talent Acquisition on Recruitment (STAR)</p> <p>Personality Development</p> <p>Leadership and Values Reorientation</p>		<ul style="list-style-type: none"> • No. of Peer Counseling Webinar/ Seminar = 50 • No. of male and female Male = 25 Female = 25 • No. of Symposia conducted = 2 • No. of male and female employees attended in the symposia Male = 150 Female = 150 • No. of Strategic Talent Acquisition on Recruitment Webinar/ Seminar = 50 • No. of male and female Male = 25 Female = 25 • No. of Personality Development Webinar/ Seminar = 50 • No. of male and female Male = 25 Female = 25 • No. of Leadership and Values Reorientation Webinar/ Seminar = 50 • No. of male and female Male = 25 Female = 25 	<p>government employees.</p> <ul style="list-style-type: none"> • Webinar/ Seminar on Peer Counseling conducted= 1 • Symposia conducted=2 Gathered 150 male and 150 female employees for an information-driven advocacy and equipped them with the knowledge and skills they need in doing public service • Strategic Talent Acquisition on Recruitment conducted=1 • Webinar/ Seminar on Personality Development conducted= 1 • Webinar/ Seminar on Leadership and Values Reorientation conducted= 1 • Webinar/ 		<p>59,500.00</p> <p>92,500.00</p> <p>50,000.00</p> <p>59,500.00</p> <p>59,500.00</p>		
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	<p>Basic Supervisory Development Course/Supervisory Development Course</p>		<ul style="list-style-type: none"> • No. of Supervisory Development Course Webinar/ Seminar = 10 • No. of male and female Male = 5 Female = 5 • No. of Online Photography Contest Conducted = 1 • No. of male and female Male = 20 Female = 20 • Financial Literacy & Management Webinar/ Seminar = 1 • No. of male and female participants Male = 25 Female = 22 • No. of Organizational Development Webinar/ Seminar = 1 • No. of male and female participants Male = 25 Female = 25 • No. of Basic Graphic Designing for Multi-Media Presentations Webinar/ Seminar = 1 	<p>Seminar on Supervisory Development Course Attended = 2</p> <p>Online Photography Contest conducted = 1</p> <ul style="list-style-type: none"> • Webinar/ Financial Literacy and Management conducted = 1 • Enhanced knowledge and skills among 25 male and 25 female employees about effectively manage their offices budget as well as their own finances • Webinar/Seminar on Organizational Development conducted = 1 • Enhanced knowledge and skills among 25 male and 25 female employees about organizational development • Webinar/Basic Graphic Designing for Multi-Media Presentation conducted = 1 <p>Acquired skills on Basic Graphic Designing among 25 male and 25 female</p>		<p>47,500.00</p> <p>32,500.00</p> <p>57,500.00</p> <p>275,000.00</p> <p>22,500.00</p>		
	Online Photography Contest							
	Financial Literacy & Management							
	Organizational Development Seminar							
	Seminar on Basic Graphic Designing for Multi-Media Presentation							

	Facilitated conduct of Health and Wellness Webinar/ Seminar		<ul style="list-style-type: none"> No. of male and female participants Male = 25 Female = 25 No. of Health and Wellness Webinar/ Seminar = 1 No. of male and female participants Male = 25 Female = 25 	employees				
	Stress Management Training		<ul style="list-style-type: none"> No. of Stress Management Webinar/ Seminar = 50 No. of male and female Male = 25 Female = 25 	<ul style="list-style-type: none"> Health and Wellness Webinar/ Seminar conducted = 1 Trained 25 male and 25 female health and wellness personnel/ Healthy Lifestyle Focal Persons who will spearhead in conducting physical fitness related activities Webinar/ Seminar on Stress Management Conducted = 1 			108,000.00	
	Records Management		<ul style="list-style-type: none"> No. of Records Management Webinar/ Seminar = 50 No. of male and female Male = 25 Female = 25 	<ul style="list-style-type: none"> Webinar/ Seminar on Records Management Conducted = 1 			59,500.00	
	Strategic Planning and Management Training		<ul style="list-style-type: none"> No. of Strategic Planning and Management Webinar/ Seminar = 50 No. of male and female Male = 25 Female = 25 	<ul style="list-style-type: none"> Webinar/ Seminar on Strategic Planning and Management Conducted = 1 			59,500.00	
	Seminar on Effective Writing		<ul style="list-style-type: none"> No. of Effective Writing Webinar/ Seminar = 50 No. of male and female 	<ul style="list-style-type: none"> Webinar/ Seminar on Effective Writing conducted= 1 			59,500.00	

	Seminar on Parliamentary Procedures		<ul style="list-style-type: none"> Male = 25 Female = 25 	<ul style="list-style-type: none"> • Webinar/ Seminar on Parliamentary Procedures Conducted = 1 		59,500.00		
	Seminar on Disaster Response and Preparedness		<ul style="list-style-type: none"> • No. of Parliamentary Procedures Webinar/ Seminar = 50 • No. of male and female Male = 25 Female = 25 	<ul style="list-style-type: none"> • Webinar/ Seminar on Disaster Response and Preparedness Conducted = 1 		59,500.00		
	Seminar on Public Speaking		<ul style="list-style-type: none"> • No. of Disaster Response and Preparedness Webinar/ Seminar = 50 • No. of male and female Male = 25 Female = 25 	<ul style="list-style-type: none"> • Webinar/ Seminar on Public Speaking conducted= 1 		59,500.00		
	Seminar on Public Speaking		<ul style="list-style-type: none"> • No. of Public Speaking Webinar/ Seminar = 50 • No. of male and female Male = 25 Female = 25 	<ul style="list-style-type: none"> • Office Supply Administration Webinar/ Seminar conducted = 1 		59,500.00		
	Facilitate conduct of Office Supply Administration Webinar/ Seminar		<ul style="list-style-type: none"> • No. of Office Supply Administration Webinar/ Seminar conducted = 1 • No. of male and female participants Male = 25 Female = 25 	<ul style="list-style-type: none"> • Performance Competency Assessment Webinar/ Seminar Conducted to 700 male and 700 female employees = 1 		59,500.00		
	Facilitate conduct of Office Supply Administration Webinar/ Seminar		<ul style="list-style-type: none"> • No. of male and female assessed 	<ul style="list-style-type: none"> • Performance Competency Assessment Webinar/ Seminar conducted = 1 		80,000.00		
	Conduct of Performance Competency Assessment Webinar/Seminar		<ul style="list-style-type: none"> • No. of Performance Competency Assessment Webinar/ Seminar conducted = 1 • No. of male and female assessed 	<ul style="list-style-type: none"> • Committee meetings conducted to 35 male and 35 		80,000.00		

	Provide Technical and Secretariat support to the HR Systems		Male = 700 Female = 700 <ul style="list-style-type: none"> No. of Committee Meetings Conducted = 20 No. of male and female Male = 35 Female = 35	female = 20		95,550.00		
1000-01-03-002-003	Employee Awards and Incentives Program The purpose of this program is to highlight the achievements and contributions of men and women in the PLGU of Davao de Oro exemplifying outstanding performance. The conferment of awards and incentives aims to motivate or inspire employees to improve the quality of their performance as well as promote morale, efficiency, integrity, responsiveness and courtesy and instill deeper involvement in public service.				P3,477,000.00			P3,477,000.00
	<ol style="list-style-type: none"> Provision of Retirees' Incentives Facilitate Travel Package to Loyalty Awardees Conduct of Retirees profiling Retirement Planning 		No. of Retirees provided with incentives No. of male and female No. of Travel Package to Loyalty Awardees No. of male and female benefited No. of retirees interviewed No. of male and female No. of retirement planning conducted	20 Retirees provided with incentives M-12 F-13 4 Travel Package to Loyalty Awardees M- 27 F-27 15 Retirees profiled M- 10 F-10 1 Retirement Planning conducted M-15 F-15		500,000.00 2,040,000.00 10,000.00 60,000.00		

	5. Conduct of CS Month Culmination “Araw ng Parangal at Pasasalamat”		No. of CS Month Culmination “Araw ng Parangal at Pasasalamat” No. of male and female awardees	2 CS Month Culmination conducted (“Araw ng Parangal at Pasasalamat”) M-77 F-78		240,000.00		
	6. Conduct of Employees’ recognition (awardees, passer & graduates)		No. of Employees’ Recognition No. of male and female recognized	1 Employees’ Recognition conducted M-25 F-25		20,000.00		
	7. HAP Virtual Orientation/Workshop for the Technical Writers		No. of HAP Orientation No. of male and female participants	2 HAP Virtual Orientation conducted M- 15 F-15		21,000.00		
	8. Packaging My Hero (Honor Awards Program Nominees)		No. of Honor Awards nominees No. of male and female	5 male and 5 female nominated		21,000.00		
	9. Employees’ Sports Fest		No. of Employees’ Sports fest	Conducted 1 sports fest		315,000.00		
	10. Provision of HAP’s cash incentives		No. of HAP’s cash incentives provided No. of male and female recipient	5 male and 5 female granted cash incentives		210,000.00		
	11. Conduct Committee meetings		No. of committee meeting	5 committee meetings conducted		40,000.00		
	Human Resource Management and Development Program (DTP)							
	Human Resource Management and Development Program is tailored to address the need of the 2,437 male and 1,487 female employees (3,924							

	<p>employees as of December 2021, PHRMDO) for development in terms of attitude, skills and knowledge through the conduct of various trainings, seminars and other learning and development interventions. Series of trainings conducted for years focus to in-house, technical, and send-off trainings. The program also seek to address gender biases and limited opportunities among female employees attributing to limited knowledge and lack of awareness on Gender and Development (GAD) Program among Provincial Government employees.</p>							
	<p>PICTO</p> <p>GovNet Implementation Plan Formulation</p> <p>GovNet Management</p> <p>GovNet Implementation</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-3 F-15 M-15 		250,000.00		
	<p>PIAO</p> <p>Internal Auditing Standards for the Philippine Public Sector (IASPPS)</p> <p>Internal Control Standards for the Philippine Public Sector (ICSPPS)</p> <p>Basic Internal Control Concepts and Internal Auditing Principles and Practices</p> <p>Information System Audit Fundamentals</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-8 M-5 F-5 		75,000.00		

	<p>Effective Audit Report Writing</p> <p>Internal Control System for Property and Supply Management (Appraisal and Disposal)</p> <p>Government Procurement Reform Act (R.A.9184) and its Revised IRR and Updates</p> <p>Presentation and Facilitation Skills for Internal Auditors”</p>							
	<p>PAO-IPRD</p> <p>Writing Skills and Enhancement Courses Effective Technical Writing & Editing >Scriptwriting for Audio-Video materials & TV/ Radio Broadcasting Writing for Development Communication (News & Feature Writing)</p> <p>Media Related Courses Media Relations, Crisis Preparedness Social Media Engagement Photojournalism</p> <p>Organizational Communication Research, Planning & Development p Public Communication and Corporate Comm. Public Policy and Advocacy s Integrated Marketing Communications Planning Info Caravan/ Exhibits and Event Organizing</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-6 M-5 F-5 		150,000.00		
	<p>PAO-Tourism</p> <p>Orientation/workshop/writeshop for the Formulation of Tourism and Cultural Development Master plan</p> <p>Training on Tourism Development and</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-12 M-5 F-5 		275,000.00		

	<p>Strategic Plan Formulation</p> <p>Marketing & Promotions Training</p> <p>Tourism Branding Training</p> <p>Training on Media Planning</p> <p>Networking, Fund Outsourcing, Partnership & Linkages Training</p> <p>Integrated Marketing Communications Planning</p> <p>Tourism Data Statistics and Analytics Training</p> <p>Training on Data Collection (geotagging)</p> <p>Anchoring present management system and processes to office's vision, mission and goals</p> <ul style="list-style-type: none"> - Basic Supervisory Development Course Track 1 & 2 - Stress, Time and Task Management Seminar 		<p>employees benefited the program</p>					
	<p>PAO- Investment</p> <p>Capacity development and enhancement trainings of the following:</p> <p>Business and Technical Writing</p> <p>Business Communication</p> <p>Graphics and Multimedia Designing</p> <p>Videography Training</p> <p>Digital Mapping Training</p> <p>Credit Financing training</p> <p>Training in the establishment of SSF</p>		<p>\</p> <ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-34 M-5 F-5 		<p>275,000.00</p>		

Training on the Maintenance of Negosyo Centers and MSME/Client Assistance

Training on Community Empowerment thru Science and Technology (CEST Program)

Training on Result-Based Monitoring and Evaluation Framework

Crafting of Investment Incentive code

Training on One Town, One Product (OTOP) Program”

Manager’s Role in Capacity Building

Seminar-Workshop on Coaching and Mentoring

Sustainability Quality Mgt. During Crisis

Towards Effective Managerial Competitiveness

Business Plan Development

Economic Research and Market Studies

Feasibility Study Preparation

Capacity Development and enhancement trainings with respect to employees’ potentials and acquired competencies

Statistics and Data Analysis
-Sales and Marketing
-Investments Promotions
-Investments Pitching
-Investments Packaging
-Investments and Business Development
-Product Development & Market

	Production -Public Service Value Program for Non-Supervisor Positions -Social Media Marketing -Leadership Trainings to Division Heads, Section Chiefs and DMOs and potential employees -BSDC Track 1&11 -Leadership in Digital Era -PSEA							
	PENRO Training on Personal Development Leadership and Values Reorientation PSEA Seminar Training on Strategic Planning and Management Seminar on Advanced Technical Writing Seminar on Public Speaking Records Management Training Facilitating Skills/Events Organizing Training Training on Forest Laws and Enforcement Procedures Refresher Course on Pollution Control Laws Training on Wastes Analysis and Characterization Study Training on results-Based Monitoring and Evaluation Training on Water Quality Training on Greenhouse Gas Inventory		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-18 M-15 F-15 		250,000.00		

	BSDC Track 1&2 Manager's Role in Capacity Building Public Service Values in Times of Adversities Leadership in the Digital Era							
	PAGRO Training on Results Based Monitoring and Evaluation Training on Agri-Extension Delivery System Training of Trainers on Integrated Crop Management on Vegetable Production Training of Trainers on Modernized High Quality Inbred Rice and Seeds Refresher Course for Local Technicians: Innovative Tools in Management for Rice Production Training for Organic Agriculture Production Training on Financial Literacy for Farmer Organization Officers Fishery Production Training Aquaculture Engineering Refresher Course on Auto Computer Aided Design and Sketch-up Operation Including Standard POW Structural Analysis and Design (STAAD) Software Training Basic Occupational Safety and Health Training		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-15 M-15 F-15 		350,000.00		

	<p>Small Irrigation System Management Training</p> <p>Training of Trainers for High Value Crops</p> <p>Basic Technical Writing Training</p>							
	<p>PVO</p> <p>Information Technology Training</p> <p>Basic Computer Course</p> <p>Basic Graphic Designing for Multi-Media Presentation</p> <p>Customer/Interpersonal Relations and Value Formation</p> <p>Conflict Management Training Administrative Seminar</p> <p>Financial Management Training</p> <p>Records Management</p> <p>Facilitating Skills/Event Organizing</p> <p>Training on Business Plan and Feasibility Study Formulation</p> <p>Veterinary and Animal Science Technical Seminars</p> <p>Animal Product and Development Processing</p> <p>Breeding Station/ Multiplier/Nucleus Farm Management</p> <p>Artificial Insemination Processing</p> <p>Animal Disease Diagnostic and Laboratory Technique</p> <p>Animal Hospital Management</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-16 M-25 F-25 		100,000.00		

	Surgical and Technical Management							
	<p>PEO</p> <p>Capability Development on Construction Management and Construction Supervision</p> <p>Training on Construction Safety and Health (COSH)</p> <p>Capability Development on Preparation of Program of Works thru Detailed Unit-Price Analysis (DUPA)</p> <p>Capability Development on Infrastructure Sustainability thru the Application of Quality Assurance Assessment Measures</p> <p>Capability Development on Engineering Survey and Road Design with the Application of Civil 3D</p> <p>Capability Development on Structural Design with the Application of STAAD PRO</p> <p>Capability Development on Engineering Hydrology</p> <p>Capability Development on Water Works with application of EPANET</p> <p>Capability Development on HVAC Design</p> <p>Capability Development on Hydro-Electric Design</p> <p>Capability Development on Irrigation Design</p> <p>Training on result-Based Monitoring and Evaluation</p> <p>Capability Development on Road Condition Survey and Preparation of</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-15 M-15 F-15 		350,000.00		

	<p>Annual Maintenance Work Program</p> <p>Capability Development on community-Based Road Maintenance Contracting</p> <p>Leadership and Supervisory Training</p>							
	<p>PSWDO</p> <p>Multi-Disciplinary Case Management Training</p> <p>Supervisory Development Course</p> <p>Seminar on Strategic and Critical Thinking</p> <p>Stress Management Trainer's Training</p> <p>Technical Writing Workshop</p> <p>Leadership Training and Program/Project Management</p> <p>Adobe/Photoshop Workshop</p> <p>Different Approaches of Psychosocial Tele-consultation</p> <p>Strengthening the Skills in Conducting Debriefing and Psychological First Aid</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-9 M-15 F-15 		350,000.00		
	<p>PTO</p> <p>Training on Strategic Planning Workshop</p> <p>Seminar/Workshop on Resource Mobilization</p> <p>Digital Payment Training</p> <p>Re-orientation on LGU's Revenue code and its Administrative Provision</p> <p>Legal Orientation on Administrative</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-14 M-15 F-15 		200,000.00		

	<p>Discipline</p> <p>Skills Enhancement Training on Manual on Evaluation of Local Treasury Operation</p> <p>ETRACS roll out training</p> <p>ETRACS training of revenue division personnel</p> <p>Orientation and workshop on policy formulation to consider devolution transition</p> <p>Seminar on updates on latest guidelines, issuances</p> <p>Orientation seminar on Cash Management</p> <p>Basic Orientation on Local Treasury Service</p> <p>Basic Supervisory Development Course</p> <p>Supervisory skills training</p>							
	<p>PHO</p> <p>Attendance on database, research and monitoring, Technical assistance trainings</p> <p>Conduct series of workshops to develop the detailed guidelines of the Manual Operations (MOP) on the Standard Operating Procedures (SOPs) mechanism and tools participated by different stakeholders</p> <p>Conduct series of workshop on the review and updating of Customized Procurement Manual</p> <p>Attendance to Capability Development</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-4 M-15 F-15 		350,000.00		

	on Technical Writing and Computer Literacy							
	<p>PHRMDO</p> <p>Technical Writing, Conceptualization and Data Analysis</p> <p>Public Speaking/ Speakers' Training (For those handling Webinars and Orientation)</p> <p>Digital Literacy</p> <p>CSC and DBM Laws and Policies, Issuances and Circulars</p> <p>Qualification Standards for Local Government Employees</p> <p>Mandanas Ruling</p> <p>ORAOHRA</p> <p>EODB</p> <p>Training on ISO Standards</p> <ul style="list-style-type: none"> - Technical Guidance on QMS Documentation P50,000 - QMS Technical Writeshop 50,000 - Enhancement Training on Auditing QMS 50,000 - Pre-Assessment Audit 50,000 <p>SPMS</p> <p>Basic Supervisory Development Course</p> <p>Supervisory Development Course</p> <ul style="list-style-type: none"> - Track 1 - Track 2 <p>Leadership Seminar</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-20 M-15 F-15 		250,000.00		

	<p>Workplace Engagement Competency Profiling</p> <p>Appointment Preparation</p> <p>Strategic Talent Acquisition on Recruitment</p> <p>Governance Reform Roadmaps</p>							
	<p>PPDO</p> <p>Project Management and Leadership Training</p> <p>GIS & Spatial Data Analysis Training</p> <p>Training on Various Local Development Planning Tools & Strategies</p> <p>Action & Descriptive Research Development Training</p> <p>Online-Training Course on Urban & regional Development Planning</p> <p>Revision/Updating of Office Strategic Development Plan</p> <p>Formulation of Office's Operations Manual</p> <p>Enhancement of AIP Preparation Policy</p> <p>Knowledge Management Training</p> <p>Development of Knowledge Management System</p> <p>Organizational Leadership and Management Training/Seminar (with emphasis on transformational leadership)</p> <p>Provide necessary on leadership and management to personnel holding</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-15 M-15 F-15 		300,000.00		

	<p>supervisory functions</p> <p>Modular Training (by sector) and Writeshop on Formulation/Revision of Integrated Socio-Economic and Spatial Local Development Plan (Data-driven and Science Based Local Development Planning)</p> <p>GIS & Spatial Data Analysis Training</p> <p>Project/Program results-based M&E Training</p>							
	<p>PGSO</p> <p>Organizational Development Training</p> <p>Supervisory Development Course</p> <p>Conflict Management Training</p> <p>Customer/ Interpersonal Relations Training</p> <p>Hospitality and Quality Service Training</p> <p>Supply and Inventory Management</p> <p>Strategic Sourcing Fundamental training</p> <p>Records Management Training Program</p> <p>Warehouse Management Training</p> <p>Procurement Negotiation Seminar and Training program</p> <p>Technical Writing</p> <p>Designing and Planning Course (2D and 3D modelling)</p> <p>Technical Trainings related on construction work</p>		<p>\</p> <ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-15 M-15 F-15 		200,000.00		

	Leadership and Values reorientation Training on Leadership capability building							
	DdOPH-Montevista Training on Basic Life Support and Advance Life Support Training on Customer Service Seminar on Public Service Ethics and Accountability Supervisory Development Track 1 and 2 Basic Supervisory Development Track 1 and 2		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-4 M-15 F-15 		200,000.00		
	DdOPH-Pantukan Organizational Development training BSDC Conflict Management Training Strategic Planning and Management Training Advance Cardiac Life Support Basic Life Support Emergency Medical Technicians Pediatric Advance Life Support Trauma training Seminar on Disaster Preparedness and Response Technical Writing		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-15 M-15 F-15 		200,000.00		

	<p>Training on Fund Sourcing</p> <p>Seminar on Basic Graphic Designing for Multi-Media</p> <p>Leadership and Values reorientation</p> <p>Training on Leadership Capability Building</p>							
	<p>DdOPH-Maragusan</p> <p>Provide training workshop on organizational design</p> <p>ACLS/BLS Training ‘- Standard First Aid Training EMT Training CEMOnC Training ‘-Hospital Medical Y2 – 15 Personnels Y3 – 15 Personnels Preventive Maintenance Training –Y1 - 2 Personnels,</p> <p>-Training on HIMS ‘- Workshop on Formulation of Referral System Y1- 13 Personnel, ‘- Workshop on Disaster Risk Reduction Management Plan Training’ - Y2- 15 Personnels ‘-Workshop on Health Emergency Management System Y3-15 Personnels</p> <p>-Intelligence and Emotional Quotient Training Documentation and Writeshop</p> <p>Computer Literacy Training</p> <p>Personnel Values Orientation</p> <p>Workshop on Gender and Development</p> <p>Personnel Financial Management Training</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-20 M-15 F-15 		150,000.00		

	<p>Enhanced Tax revenue Assessment Collection System</p> <p>Leadership and Management Training Workshop</p> <p>BSDC SDC</p>							
	<p>DdOPH-Laak</p> <p>Provide training workshop on organizational design</p> <p>ACLS/BLS Training ‘- Standard First Aid Training EMT Training CEMOnC Training PALS Training ‘- Hospital Medical Preventive Maintenance Training</p> <p>-Training on HIMS ‘- Workshop on Formulation of Referral System ‘- Workshop on Disaster Risk Reduction Management Plan Training Workshop on Health Emergency Management System</p> <p>- Training Workshop on Policy Making ‘- Training/ Workshop on Administrative Discipline ‘- Hospital Waste Management Training ‘- Infection Control Management Training</p> <p>- Intelligence Quotient and Emotional Quotient Training ‘- Documentation and Writeshop ‘- Computer Literacy Training ‘- Values Orientation Workshop ‘- Gender and Development Workshop ‘- Financial Management Training ‘- Enhanced Tax Revenue Assessment Collection System</p> <p>- Leadership and Management Training Workshop ‘- Basic Supervisory Course Training ‘- SDC Track I ‘- SDC Track 2</p>		<ul style="list-style-type: none"> • Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-20 M-15 f-15 		150,000.00		

	<p>PDRRMO</p> <p>Public Service Values in Times of Adversities</p> <p>Training on Personal Development</p> <p>Leadership and Values Reorientation Seminar</p> <p>Public Service Ethics and Accountability Seminar</p> <p>BCSS</p> <p>Conflict Management Training</p> <p>Training on Peer Counselling</p> <p>Supervisory Development Course</p> <p>Training on Planning and Management Training</p> <p>Seminar on Technical Writing</p> <p>Seminar on Public Speaking</p> <p>Records Management</p> <p>Event Organizing Training</p> <p>Public Service Values program for Non-Supervisors</p> <p>Seminar on Re-orientation and Updating Performance Management System</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-20 M-15 F-15 		180,000.00		
	<p>PASSO</p> <p>Advanced Training on Quantum-Geographic Information System (Q-GIS)</p> <p>Conduct Seminar and Workshop on Real Property Assessment and Appraisal</p>		<ul style="list-style-type: none"> • No. of Webinar/ Seminar conducted • No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> • Webinar/ Seminar conducted-15 M-15 F-15 		200,000.00		

	<p>Advanced Training on enhanced Tax Revenue Assessment and Collection System (ETRACS) Programming</p> <p>Conduct Seminar on Schedule of Fair Market Value</p> <p>Annual team building activities and training on Values Development</p> <p>Training on technical writing, oral and written communication</p> <p>Continuing Professional Development for licensed employees</p> <p>Training on Leadership and Supervisory Development</p>								
	<p>PACCO</p> <p>Attendance to training and seminars; a) GAM for LGU b) Updates on DBM & DILG issuances c) UHC Laws d) BIR & DOF updates</p> <p>Attendance to training and seminars on Ease of Doing Business RA 11032</p> <p>Attendance to trainings and seminars on Role of LGU on Mandanas Implementation</p> <p>Attendance to Leadership trainings and seminars</p>		<ul style="list-style-type: none"> No. of Webinar/ Seminar conducted No. of Male & Female employees benefited the program 	<ul style="list-style-type: none"> Webinar/ Seminar conducted-7 M-15 F-15 		75,000.00			
Continuous Quality Improvement Program									
	Quality Management System Trainings		No. of Training conducted=6	Quality Management System Training Conducted=6		550,000.00			
	Internal Quality Audit Training		No. of Training conducted=1	Internal Quality Audit Conducted=1		70,000.00			
	Internal Quality Audit		No. of Validation Audit conducted to core and support processes =2	Validation Audit conducted to core and support processes=2		45,000.00			
	Conduct 5S Evaluation		No. of 5S Evaluation conducted=2	5S Evaluation conducted=2		5,000.00			

	Management Review		No. of Management Review conducted=1	Management Review conducted=1		10,000.00		
	QMS Core Team & Sub-Team Meetings		No. of QMS Core Team and Sub-Team Meetings conducted=18	QMS Core Team and Sub-Team Meeting conducted=18		120,000.00		
	Facilitate the Conduct of 2 nd Surveillance Audit		No. of facilitated conduct of 2 nd Surveillance Audit=1	Facilitated the Conduct of 2 nd Surveillance Audit =1		500,000.00		
Occupational Safety and Health								
	OSH Committee Meeting		No. of Committee Meetings conducted	4 meetings conducted		37,000.00		
	OSH TWG Meeting		No. of TWG Meetings conducted	4 meetings conducted		37,000.00		
	Safety and Health Officers Meeting		No. of Safety and Health Officers Meetings conducted	4 meetings conducted		22,000.00		
	Attendance to trainings/ orientations		No. of trainings/orientations attended	3 trainings attended		140,000.00		
	Mandatory OSH Training (8 hrs.) for Employees		No. of Trainings conducted	2 trainings conducted 50 pax each		75,000.00		
	Office Audit/Assessment for OSH Compliance		No. of Audit/Assessment conducted	2 audits/conducted		14,000.00		
	Strategic Planning conducted		No. of strategic Planning Conducted	1 activity conducted		85,000.00		
	Program Implementation Review		No. of PIR Conducted	1 PIR conducted		80,000.00		

Prepared by:

Reviewed: Local Finance Committee

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